

LIVINGSTON COUNTY
DEPARTMENT OF HEALTH

2 Murray Hill Drive
Mt. Morris, New York 14510-1691

Jennifer Rodriguez, M.S., M.S.W.
Public Health Director

Phone (585) 243-7270
Fax (585) 243-7287
dept-of-health@co.livingston.ny.us
www.livingstoncounty.us/doh.htm



Administration & Fiscal: (585) 243-7270/(585) 335-1716 Fax: (585) 243-7287
Dog Control: (585) 243-6740/(585) 335-1720 Fax: (585) 243-6751
Environmental Health: (585) 243-7280/(585) 335-1717 Fax: (585) 243-6793
Patient Services: (585) 243-7290/(585) 335-1719 Fax: (585) 243-6795
Preventive Services: (585) 243-7299/(585) 335-1718 Fax: (585) 243-6794
Mental Health: (585) 243-7250 Fax: (585) 243-7264

"Commitment to Leading The Community for a Healthier and Safer Tomorrow"

Memorandum

To: All Temporary Food Service Operators
From: Center for Environmental Health
Kevin Dyke, Sr. Public Health Sanitarian
Katie Harding, Public Health Sanitarian

Date: February 10, 2021

Subject: Temporary Food Service Establishments

This packet has been prepared to help guide you through the Livingston County Department of Health's requirements to operate a temporary food service establishment. The following items **must** be completed and returned **prior** to the issuance of a temporary food service permit:

- Completed application (DOH-3915)
- Proof of Workers Compensation and Disability Insurance or approved exemption certificate
- Appropriate permit fee

With the application, a permit fee of \$65.00 is required for one event. If you plan to operate at multiple events a \$95.00 seasonal permit is required. When attending multiple events you must submit a listing of the events where you plan to operate. Your permit may cover up to 5 additional food stands and your establishment may be subject to inspection at your first event or at any subsequent event during the 2021 operating year.

Food that is served at a temporary food service establishment is to be prepared on site or at a facility approved by the Livingston County Department of Health. **Home prepared food is prohibited.**

Compliance with the most current NYS *Food Service Guidelines for Employers and Employees* referring to food service operations during the COVID-19 public health emergency. <https://forward.ny.gov/>.

If you have any questions regarding these requirements, or are planning to serve food at a temporary event, please call our office at (585) 243-7280 or (585) 335-1717. Thank you for your cooperation!