

Jobs Newsletter 3/20/2025: 73 New Job Listings, 65+ County Postings, 24 Local STATE Jobs

Livingston County Workforce Development Weekly Jobs Newsletter

March 20, 2025

A proud partner of the American Job Center network

Unsubscribing: You were signed-up for this e-mail announcement by providing your e-mail at the Center for Workforce Development on the sign-in sheet, job fair, workshop or as part of your DOL appointment. If you receive this e-mail in error (which sometimes happens when we transcribe a written email address into the spreadsheet) or no longer wish to receive information about upcoming recruitments, job fairs, workshops or job listings, please respond to this e-mail with the word REMOVE in the subject line.

Previous Newsletters available online at: <https://www.livingstoncounty.us/285/Workforce-Development>

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Spotlighted Job

Pride & Joy Childcare

Come Join Our Team!

Some of our amazing benefits include:

- Full & Part time availability
- Paid training & paid holidays
- 401k
- Employee Discounts

Stop into any location to grab an application!

Avon - Geneseo - Henrietta - Livonia

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GENESEE COUNTY JOB FAIR

April 1, 2025 2:00pm – 4:00pm

GENESEE COUNTY CAREER CENTER, Batavia

ATTENDING BUSINESSES

Home Care and Hospice - Darien Lakes Econo Lodge - Genesee County Human Resources - Oetiker - Tonawanda Valley Federal Credit Union - Premier Genesee Center for Nursing and Rehabilitation - NYS Civil Service - Upstate Niagara - ARC GLOW - NYS Office of People with Developmental Disabilities - Tim Hortons - Central New York Psychiatric Center - Iroquois Job Corps - Six Flags Darien Lake - Aerotek - Superior Walls of Upstate NY - LeafGuard - CCOR: Companion Care of Rochester - Air National Guard - East Side Nursing & Rehabilitation Center - Ironworkers Local 33 - Craft Cannery - Rochester Regional Health - The Grand Healthcare - Community Action of Orleans and Genesee

JOB OPENINGS FOR ATTENDING BUSINESSES

Nursing - Home Health Aide - Housekeeping - Receptionist - Child Care Aide - General Laborer - Maintenance Worker - Repair Mechanic - Bus Driver - Customer Service Rep - Ride Operator - Food Service Worker - Admissions Counselor - Crane Operator - Licensed Practical Nurse - Ironworker Apprentice - Production Line Worker - Sales/Installer/Promoter - Janitor - And more!

Please Bring Several Copies Of Your Resume. PROFESSIONAL ATTIRE, PLEASE.

For more information about this event, contact Jessica Ramell: jessica.ramell@labor.ny.gov

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73 Local Jobs Posted with Dept. of Labor in Past 7 Days

AVON

[Inside Sales Representative](#) - LandPro Equipment LLC - Avon
[Maintenance Technician - Training Provided](#) - Aerotek - Avon
[Packaging Operator](#) - Barilla - Avon
[Plant Environmental Health & Safety Professional](#) - Barilla - Avon
[Sanitation](#) - ABM Industries - Avon
[Security Officer Manufacturing Plant](#) - Allied Universal - Avon

CALEDONIA

[Modified Baseball Coach](#) - Caledonia-Mumford Central School - Caledonia
[Principal: Middle/High School](#) - Caledonia-Mumford Central School - Caledonia
[School Counselor: Middle School](#) - Caledonia-Mumford Central School - Caledonia
[Seasonal CDL Driver - GROWMARK FS, LLC](#) - GROWMARK, Inc. - Caledonia
[Special Education Teacher\(s\): M/HS](#) - Caledonia-Mumford Central School - Caledonia
[Warehouse Laborer/Loader Opr - GROWMARK FS, LLC](#) - Growmark, Inc - Caledonia

CASTILE

[Office Admin/Accountant](#) - Smith Boys Jansen Marine - Conesus
[Summer Employment Opportunities](#) - Smith Boys Jansen Marine - Conesus

DANSVILLE

[Cleaner](#) - Town of North Dansville - Dansville
[Medical \(Ophthalmic\) Technicians](#) - University Eye Specialists, P.C. - Dansville
[Medical Receptionist](#) - University Eye Specialists, P.C. - Dansville

GENESEO

[Automotive Assistant & Service Managers](#) - Mavis Tires & Brakes - Geneseo
[Cleaner, SG-05](#) - SUNY Geneseo - Geneseo
[GRC Security Analyst](#) - Coast Professional, Inc. - Geneseo
[HVAC Technician \(Salary: Starting at \\$34.30 Per Hour\)](#) - Arkema - Geneseo
[LPN \(Per Diem\) - Finger Lakes ENT Geneseo](#) - Rochester Regional Health - Geneseo
[Retail Sales Associate](#) - Wegmans - Geneseo
[Retail Store Manager](#) - T-Mobile USA Inc - Geneseo
[Softline Processor](#) - Goodwill of the Finger Lakes - Geneseo
[Special Collections Librarian](#) - SUNY Geneseo - Geneseo
[Truck Driver](#) - Roehl Transport - Geneseo

HONEOYE / HONEOYE FALLS

[Customer Service Associate](#) - Walgreens - Honeoye Falls
[Before and/or After School Program Staff - Honeoye](#) - Healthy Kids Programs - Honeoye
[Lead Technician](#) - Envirosafe Inspections and Solutions - Honeoye
[Medical Office Assistant , Honeoye Family Practice](#) - Thompson Health -

LAKEVILLELAKEVILLE

[Medical \(Ophthalmic\) Technicians](#) - University Eye Specialists, PC - Lakeville

LE ROY

[Administrative Coordinator, Educational Services](#) - Genesee Valley BOCES - Le Roy
[Literacy Specialist](#) - Genesee Valley BOCES - Le Roy
[Production Associate](#) - Kelly Services - Le Roy

LEICESTER

[Boiler Maintenance Mechanic](#) - Seneca Foods Corporation - Leicester
[Production Supervisor](#) - Seneca Foods Corporation - Leicester
[Quality Lead \(Supervisor\)](#) - Seneca Foods Corporation - Leicester
[Quality Technician \(3rd Shift\)](#) - Hubbell Power Systems - Leroy
[Shipping Auditor](#) - Wright Beverage Distributing Corp. - Leroy
[Warehouse Assistant Manager - Night Shift](#) - Wright Beverage Distributing Corp. - Leroy

LIMA

[Assembly & Machine Operators](#) - Kelly Services - Lima

MOUNT MORRIS

[MERCHANDISE ASSISTANT MANAGER](#) - Dollar Tree - Mt Morris

PERRY

[Library Cleaner & Groundskeeper](#) - Perry Public Library - Perry

RUSH

[Dentist](#) - Dentserv Dental Services - Rush

[Office Assistant 2 \(NY HELPS\)](#) - New York State Civil Service - Rush

SCOTTSVILLE

[Production Laborer \(Direct Hire\)](#) - Kelly Services - Scottsville

[Welder \(Direct Hire\)](#) - Kelly Services - Scottsville

WARSAW

[Assistant Residential Supervisor](#) - DePaul - Warsaw

[HOTEL HOUSEPERSON](#) - Indus Hospitality Group - Warsaw

[Medical Receptionist](#) - University Eye Specialists - Warsaw

[Special Education Teacher Secondary Grades 7-12](#) - Erie 2-Chautauqua-Cattaraugus BOCES - Warsaw

[Truck Driver](#) - Roehl Transport - Warsaw

WAYLAND

[Machine Operator](#) - HNI Corporation - Wayland

HORNELL

[Automotive Detailer - Car Washer - Hornell - Full Time](#) - Enterprise Mobility - Hornell

[Electric Field Planner A, trainee acceptable](#) - Avangrid Service Company - Hornell

[Health & Beauty TA](#) - Walmart - Hornell

[Land Surveyor Trainee/Assistant Land Surveyor](#) - New York State Civil Service - Hornell

[Patient Service Representative - Entry Level Customer Service](#) - Oak Orchard Health - Hornell

[RN-Sunday's and most major Holidays off!!!](#) - Oak Orchard Health - Hornell

[Senior Engineering Technician/Engineering Technician Trainee](#) - New York State Civil Service - Hornell

[Truck Driver](#) - Roehl Transport - Hornell

HENRIETTA

[Clinical Nurse Leader - Primary Care](#) - Rochester Regional Health - Henrietta

[Manufacturing Engineer Co-Op](#) - Gorbel Inc. - Henrietta

[Material Handler- Runner](#) - Goodwill of the Finger Lakes - Henrietta

[Merchandiser - Henrietta](#) - The Scotts Miracle-Gro Company - Henrietta

[Pharmacy Technician / Pharm Tech Apprenticeship](#) - Walgreens - Henrietta

[Radiology Technologist - Henrietta Medical Campus](#) - Rochester Regional Health - Henrietta

[Welder](#) - Gorbel Inc. - Henrietta

WEST HENRIETTA

[Manufacturing Engineer Manager](#) - Rochester Precision Optics - West Henrietta

[Medical Liaison- Pinnacle](#) - EPI - West Henrietta

[Processing Operator](#) - Aerotek - West Henrietta

[Supply Management Distribution Asset Specialist](#) - Paychex - West Henrietta

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Spotlighted Job

Executive Director of GLOW Workforce Development Board

Full Time: \$71,042 - \$91,134 salary commensurate with experience, with benefits; provisional appointment pending Civil Service examination

The Incumbent will be responsible for the strategic implementation and facilitating the day-to day activities of the workforce development plan developed by the GLOW region under the Workforce Innovation Opportunity Act (WIOA) as well as oversight for fiscal and program administration for the WDB.

MINIMUM QUALIFICATIONS:

A. Possession of Bachelor's degree or higher with specialization in Business Administration, Public Administration, Fiscal Management, Human Services or related field AND two (2) years' experience in fiscal management, human services, workforce development, or grant writing.

OR:

B. Possession of an Associate's degree with specialization in Business Administration, Public Administration, Fiscal Management, Human Services or related field AND four (4) years' exp

Full Job Description at: <https://www.geneseeny.gov/files/sharedassets/county/v/1/human-resources/job-specifications/e/executive-director-of-the-glow-workforce-development-board.pdf>

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[Livingston County Civil Service Jobs & Exams](#)

(Click on link for full job description and how to apply)

(To Apply Visit: <https://www.livingstoncountyny.gov/207/Human-Resources>)

Open Positions (No Exam Necessary or Provisional Positions)

New!.. [Account Clerk/Typist \(Liv. Co. Residents Only\)](#) - P/T - \$19.45/Hr - App Due: 8/28/2025 - Office for the Aging

New!.. [Automotive Mechanic](#) - F/T - \$28.25 - \$34.05/Hr - App Due: 5/12/2025 - County Road Maintenance

New!.. [Courier \(Liv. Co. Residents Only\)](#) - F/T - \$20.31 - \$23.93/Hr - App Due: 5/12/2025 - Central Services

New!.. [Deputy County Treasurer](#) - F/T - \$80,000.00 - \$90,000.00/Yr. - App Due: 9/13/2025 - Treasurer

New!.. [Nursing Assistant](#) - F/T - \$23.82 - \$27.22/Hr - App Due: 5/3/2025 - CNR

New!.. [Planning Assistant New](#) - F/T - \$28.25 - \$34.05/Hr - App Due: 9/5/2025 - Planning Dept

[Assistant Director of Nursing](#) - P/T - \$50.38/Hr - App Due: 8/19/2025 - CNR

[Assistant District Attorney](#) - F/T - \$85,000.00 - \$125,000.00/Yr. - App Due: 6/17/2025 - District Attorney

[Assistant Public Defender](#) - F/T - \$80,000.00 - \$97,000.00/Yr. - App Due: 7/17/2025 - Public Defender

[Assistant Public Defender](#) - P/T - \$36,500.00/Yr. - App Due: 7/17/2025 - Public Defender

[Building and Grounds Working Foreperson \(Liv. Co. Residents Only\)](#) - F/T - \$85,000.00 - \$92,560.00/Yr. - App Due: 7/28/2025 - Central Services

[Building Maintenance Mechanic \(Liv. Co. Residents Only\)](#) - F/T - \$25.13 - \$30.14/Hr - App Due: 3/28/2025 - Central Services

[Certified Nursing Assistant Trainee \(Liv. Co. Residents Only\)](#) - F/T - \$19.46/Hr - App Due: 3/30/2025 - CNR

[Charge Nurse](#) - F/T - \$40.67 - \$47.34/Hr - App Due: 3/28/2025 - CNR

[Charge Nurse](#) - P/T - \$39.49/Hr - App Due: 5/31/2025 - CNR

[Civilian Dispatcher](#) - P/T - \$26.86/Hr - App Due: 6/20/2025 - Public Defender

[Civilian Dispatcher- HELP Program](#) - F/T - \$26.86 - \$32.98/Hr - App Due: 6/20/2025 - Sheriff

[Cook \(Corrections\)](#) - P/T - \$22.98/Hr - App Due: 5/25/2025 - Public Defender

[Corrections Officer](#) - P/T - \$27.96/Hr - App Due: 6/1/2025 - Public Defender

[Corrections Officer- Lateral](#) - F/T - \$27.96 - \$34.35/Hr - App Due: 6/2/2025 - Public Defender

[Courier](#) - P/T - \$20.47/Hr - App Due: 8/19/2025 - Public Defender

[Courier \(Liv. Co. Residents Only\)](#) - Temporary - \$18.43/Hr - App Due: 8/20/2025 - Office for the Aging

[Deputy Director of Emergency Management Services](#) - F/T - \$69,500.00 - \$79,500.00/Yr. - App Due: 8/25/2025 - Emergency Mgt Services Admin

[Deputy Director of Information and Technology Services](#) - F/T - \$105,000.00 - \$115,000.00/Yr. - App Due: 8/12/2025 - Information Technology

[Deputy Director of Long Term Care](#) - F/T - \$116,000.00 - \$126,000.00/Yr. - App Due: 7/17/2025 - CNR

[Deputy Sheriff/Road Patrol](#) - P/T - \$31.65/Hr - App Due: 6/1/2025 - Public Defender

[Deputy Sheriff/Road Patrol- Lateral](#) - F/T - \$31.65 - \$38.94/Hr - App Due: 6/2/2025 - Public Defender

[Eligibility Clerk](#) - F/T - \$23.02 - \$27.22/Hr - App Due: 8/27/2025 - Social Services Administration

[Financial Manager- NY HELPS Program-Local](#) - F/T - \$85,000.00 - \$96,500.00/Yr. - App Due: 7/8/2025 - Social Services Administration

[Licensed Practical Nurse](#) - P/T - \$31.48/Hr - App Due: 5/31/2025 - CNR

[Neighborhood Assistant \(Liv. Co. Residents Only\)](#) - P/T - \$17.70/Hr - App Due: 6/10/2025 - CNR

[Neighborhood Assistant \(Liv. Co. Residents Only\)](#) - F/T - \$19.20 - \$22.79/Hr - App Due: 5/19/2025 - CNR

[Principal Account Clerk](#) - F/T - \$32.15 - \$38.49/Hr - App Due: 7/8/2025 - Planning Dept

[Registered Professional Nurse](#) - P/T - \$37.09/Hr - App Due: 5/31/2025 - CNR

[Registered Professional Nurse](#) - P/T - \$31.60 - \$34.20/Hr - App Due: 4/17/2025 - Health Dept.

[Registered Professional Nurse - PD \(DOH\)](#) - Per Diem - \$33.94 - \$39.10/Hr - App Due: 4/30/2025 - Health Dept.

[Seasonal Laborer \(Liv. Co. Residents Only\)](#) - Temporary - \$17.41/Hr - App Due: 9/6/2025 - Central Services

[Seasonal Laborer \(Liv. Co. Residents Only\)](#) - Temporary - \$17.41/Hr - App Due: 6/1/2025 - County Road Maintenance

[Senior Account Clerk](#) - F/T - \$23.02 - \$27.22/Hr - App Due: 7/6/2025 - Treasurer

[Social Services Attorney](#) - F/T - \$95,000.00 - \$99,000.00/Yr. - App Due: 7/28/2025 - Social Services Administration

[Social Welfare Examiner- HELP Program](#) - F/T - \$25.13 - \$30.14/Hr - App Due: 3/28/2025 - Social Services Administration

Open Competitive Exams

New!.. [WIC Program Nutritionist \(Examination Date 5/17/2025\)](#) - App Due: 4/17/2025

New!.. [Nurse Practitioner \(Training & Experience Examination\)](#) - App Due: 4/16/2025

[Children and Family Services Library Program Coordinator \(Examination Date 5/3/2025\)](#) - Varies - App Due: 4/3/2025

[Principal Clerk \(Examination Date 5/3/2025\)](#) - Full-Time - App Due: 4/3/2025

[Program Assistant \(Examination Date 5/3/2025\)](#) - Full-Time - App Due: 4/3/2025

[Technology Coordinator \(Examination Date 5/3/2025\)w](#) - Varies - App Due: 4/3/2025

Continuous Recruitment Examinations

Bi-Monthly On-Going Exams Application Deadline: April 2- Test Given April 16

[Account Clerk Series](#)

[Clerk](#)

[Clerk/Typist](#)

[Custodian](#)

[Library Aide](#)

[Library Clerk](#)

[Medical Typist](#)

[Senior Typist - OC](#)

[Senior Typist - PROM](#)

[Telephone Operator](#)

[Water and/or Wastewater Treatment Plant Operator Trainee](#)

[Water/Wastewater Treatment Plant Operator or Wastewater Treatment Plant Operator Assistant \(CR Exam\)](#)

Training & Experience Examination (Your experience/training is the exam)

[Certified Occupational Therapy Assistant](#)

[Charge Nurse \(Licensed Practical Nurse\)](#)

[Emergency Medical Technician](#)

[Occupational Therapist](#)

[Paramedic](#)

[Physical Therapist](#)

[Physical Therapist Assistant](#)

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In Person Job Search Workshops

Monday: March 24 9:00 - 11 AM: **Finding Job Leads**

Monday: April 7 9:00 - 11 AM: **Impressive Interviewing**

Monday: April 21 9:00 - 11 AM: **Jump Starting Your Job Search**

Monday: April 28 10:00 - 11 AM: **Applying for NYS Government Jobs**

These workshop will be held in **room 100B** of the Government Center in Geneseo (across from Board of Elections).

Please contact John Jaeger at jjaeager@co.livingston.ny.us to register.

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NY State (Local) Civil Service Jobs:

(Click on link for full job description and how to apply)

For a full list of Open Positions visit: <https://statejobsny.com/public/vacancyTable.cfm>

What is **NY HELPS?** (New York Hiring for Emergency Limited Placement Statewide) It temporarily removes the requirement for competitive exam for about 1,900 competitive-class titles in the New York State Civil Service system. This means that individuals can be appointed to competitive-class titles without taking a competitive exam.

STATE Jobs in Livingston & Wyoming Counties

Livingston

NEW!! -[Medical Specialist 2](#) - App Due: 6/30/2025 - NYS OPWDD - Livingston

[University Police Communications & Security Specialist 1 \(NYS HELPS\)](#) - App Due: 3/25/2025 - SUNY Geneseo - Livingston

[Fish and Wildlife Technician 1 \(Two Positions\)](#) - App Due: 3/20/2025 - Environmental Conservation, - Livingston
[Custodial & Maintenance Summer Positions](#) - App Due: 5/4/2025 - SUNY Geneseo - Livingston
[Cleaner](#) - App Due: 3/30/2025 - SUNY Geneseo - Livingston
[Library Assistant 1](#) - App Due: 3/21/2025 - Corrections and Community Supervision, Department of - Livingston
[Licensed Master Social Worker 2](#) - App Due: 3/21/2025 - Corrections and Community Supervision, Department of - Livingston
[Licensed Master Social Worker \(NY HELPS\), Central New York Psychiatric Center, Groveland Correctional Facility, P25553](#) - App Due: 4/1/2025 - Mental Health, Office of - Livingston
[Service and Repair Mechanic \(Motor Equipment\) Region 4- Livingston County](#) - App Due: 12/31/2025 - Transportation, Department of - Livingston
[Highway Maintenance Worker 1/ Trainee 1&2](#) - App Due: 12/31/2025 - Transportation, Department of - Livingston
[Registered Nurse 1](#) - App Due: 4/15/2025 - OPWDD - Livingston
[Licensed Practical Nurse](#) - App Due: 4/15/2025 - OPWDD - Livingston
[Direct Support Assistant](#) - App Due: 4/15/2025 - OPWDD - Livingston
[Electronic Alarms Specialist 2](#) - App Due: 6/25/2025 - Military and Naval Affairs, Division of - Livingston

Wyoming

NEW!! - [Medical Specialist 2](#) - App Due: 6/30/2025 - NYS OPWDD - Wyoming
NEW!! - [Registered Nurse 1 Psychiatric \(NY HELPS\), Central NY Psychiatric Center, Attica Satellite Unit,](#) - App Due: 3/27/2025 - Mental Health, Office of - Wyoming

[Inmate Disciplinary Hearing Officer](#) - App Due: 3/31/2025 - Corrections and Community Supervision, Department of - Wyoming
[Licensed Master Social Worker \(NY HELPS\), Central New York Psychiatric Center, Attica Satellite Unit, P25576](#) - App Due: 5/1/2025 - Mental Health, Office of - Wyoming
[Psychiatrist 2 Forensic \(NY HELPS\), CNY Psychiatric Center, Attica, P25389](#) - App Due: 4/24/2025 - Mental Health, Office of - Wyoming
[Psychiatrist 1 \(NY HELPS\), CNY Psychiatric Center, Attica, P25388](#) - App Due: 4/24/2025 - Mental Health, Office of - Wyoming
[Service and Repair Mechanic \(Motor Equipment\)](#) - App Due: 12/31/2025 - Transportation, Department of - Wyoming
[Highway Maintenance Worker 1/ Trainee 1&2](#) - App Due: 12/31/2025 - Transportation, Department of - Wyoming
[Licensed Practical Nurse](#) - App Due: 4/15/2025 - OPWDD - Wyoming
[Direct Support Assistant](#) - App Due: 4/15/2025 - OPWDD - Wyoming

Continuous Recruitments for OPWDD

Direct Support Assistant: **Salary:** \$49,457 to \$53,405. Annually <https://opwdd.ny.gov/form/apply-now> (updated 2-13-25)
Licensed Practical Nurse **Salary** From \$53448 to \$57708 Annually <https://opwdd.ny.gov/form/apply-now> (updated 5-23-24)
Registered Nurse 1 **Salary** From \$93929 to \$102656 Annually <https://opwdd.ny.gov/form/apply-now> (updated 5-23-24)

Livingston County Youth Employment Program (LYEP)

Apply for Your Summer Job Now

- Earn money this summer!
- Part-time jobs so you can still enjoy the summer
- Start building your Job Experience and resume
- Help support your family
- Save for a big purchase

Eligibility based on household income & age.

For information or applications:

Online at www.livingstoncounty.us/youth_employment or call (585) - 243 - 7047

Applications are due before or at your interview!

Early applications are encouraged! Applications received by April 17th will receive interview schedule by mail & priority at the interview. Walk-ins at the interviews & late applications are welcome though wait times at interview may vary. Interviews will start May 1st. For applications received after April 17th, watch our website for interview dates/locations.

