

Jobs Newsletter 2/6/2025: U.I. Change, 85 New Job Listings, 50+ County Postings, 18 Local State Jobs

Livingston County Workforce Development Weekly Jobs Newsletter February 6, 2025

A proud partner of the **American Job Center** network

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Previous Newsletters available online at: <https://www.livingstoncounty.us/285/Workforce-Development>

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===== Important - If You Are Collecting Unemployment

Just in case you haven't been notified yet, or missed it...

The Department of Labor will be transitioning to a system that will require you to schedule your own appointments thru their on-line portal to maintain your unemployment benefits. This system is called the **Workforce Scheduler**. It is expected to go into effect in a couple of weeks.

This is important since if you fail to schedule your appointments, don't show up for a self-scheduled appointment or don't provide 2 days notice to cancel a self-scheduled appointment, it could stop your unemployment insurance.

This fact sheet cover some of the basics: [Workforce Scheduler Factsheet](https://dol.ny.gov/system/files/documents/2024/11/workforce-scheduler-factsheet.pdf)
(<https://dol.ny.gov/system/files/documents/2024/11/workforce-scheduler-factsheet.pdf>)

This website goes into greater detail: <https://dol.ny.gov/workforce-scheduler>

===== Open Recruitment - Coast Professionals

Consumer Care Representatives

(Collections Specialist/Customer Service)

Starting at \$17.75 per hour plus \$4.23 health and welfare, with higher hourly potential based on experience.

Monday, February 17
10AM - 7PM

On-Site at Volunteer Road in Geneseo
Please bring a valid, non-expired photo ID to the main entrance door

===== 85 Local Jobs Posted with Dept. of Labor in Past 7 Days

AVON

[Agricultural Mechanic](#) - LandPro Equipment LLC - Avon

[Environmental Program Specialist 1 / Trainee 1 / 2 - NY HELPS](#) - New York State Civil Service - Avon

[Industrial Maintenance Technician](#) - Barilla - Avon

[Parts Sales Professional](#) - LandPro Equipment LLC - Avon

[Quality Assurance Technician](#) - Barilla - Avon

CALEDONIA

[Highway Maintenance Worker](#) - Town of Caledonia - Caledonia

[Master Merchandiser](#) - Driveline - Caledonia

DANSVILLE

[CDL Truck Driver Van OTR Fleet](#) - Roehl Transport - Dansville

[OPERATIONS ASSISTANT MANAGER](#) - Dollar Tree - Dansville

[Team Leader](#) - Tractor Supply Company - Dansville

GENESEEO

[Admin Support](#) - Coast Professional, Inc. - Geneseo

[Administrative Assistant 1 \(Anthropology & Geography\)](#) - New York State Civil Service - Geneseo

[Administrative Assistant 1 \(Dean of Students\)](#) - New York State Civil Service - Geneseo

[Cardiac Sonographer](#) - Rochester Regional Health - Geneseo

[Cashier](#) - Goodwill of the Finger Lakes - Geneseo

[CDL Truck Driver Van OTR Fleet](#) - Roehl Transport - Geneseo

[Consumer Care Representative \(Collections Specialist\)](#) - Coast Professional, Inc. - Geneseo

[Delivery Driver \(Part-Time\)](#) - AutoZone, Inc. - Geneseo

[Driver - Van Northeast Regional Fleet](#) - Roehl Transport - Geneseo

[Full-Time Store Associate](#) - ALDI - Geneseo

[Nurse Practitioner/Physician Assistant \(GVFM\)](#) - Highland Hospital - Geneseo

[Seasonal Flex Merchandiser](#) - Anderson Merchandisers - Geneseo

[Softline Processor](#) - Goodwill of the Finger Lakes - Geneseo

HONEOYE / HONEOYE FALLS

[Before and/or After School Program Staff - Honeoye](#) - Healthy Kids Programs - Honeoye

LE ROY

[Manufacturing Associate](#) - Kelly Services - Le Roy

[Master Merchandiser](#) - Driveline - Le Roy

[Plumber](#) - Tradesmen International, Inc. - Le Roy

[Shift Lead](#) - Walgreens - Le Roy

LEICESTER

[Aggregate Quality Control Technician](#) - Dolomite Products Company, Inc. - Leroy

LIMA

[Production Associate](#) - Kelly Services - Lima

[Agricultural Equipment Operator](#) - Walton Manure Management LLC - Linwood

MOUNT MORRIS

[Cashier \(Full-Time/Part-Time\)](#) - United Refining Company - Mount Morris

[PARK RANGER](#) - U.S. Army Corps of Engineers - Mount Morris

[Social Studies Teacher](#) - Mount Morris Central School District - Mount Morris

PAVILION

[Before and/or After School Program Staff - DB Bunce](#) - Healthy Kids Programs - Pavilion

PERRY

[Long Term Substitute Certified COTA or Licensed Occupational Therapist](#) - Erie 2-Chautauqua-Cattaraugus BOCES - Perry

[Music Teacher](#) - Erie 2-Chautauqua-Cattaraugus BOCES - Perry

[Packers](#) - Kelly Services - Perry

[Seasonal Flex Merchandiser - Geneseo](#) - Anderson Merchandisers - Perry

SCOTTSVILLE

[General Laborer](#) - Kelly Services - Scottsville

SPRINGWATER

[Flex Merchandiser](#) - Driveline - Springwater

WARSAW

[CDL Truck Driver Van OTR Fleet](#) - Roehl Transport - Warsaw

[Driver - Van Northeast Regional Fleet](#) - Roehl Transport - Warsaw

[DUNKIN' GENERAL MANAGER \(Warsaw\)](#) - Indus Hospitality Group - Warsaw
[LPN Long Term Care \(LTC\) Per Diem Overnights!!](#) - Amergis - Warsaw
[Part Time Dietitian](#) - Compass Group, North America - Warsaw
[Shift Leader \(Full-Time/Part-Time\)](#) - United Refining Company - Warsaw

WAYLAND

[Facilities Maintenance Services Technician](#) - ABCO Facility Maintenance - Wayland
[School Psychology Intern](#) - Wayland-Cohocton Central School District - Wayland

HORNELL

[CDL Truck Driver Van OTR Fleet](#) - Roehl Transport - Hornell
[Dentist](#) - Actalent - Hornell
[Director of Dining Services](#) - Elderwood - Hornell
[DUNKIN' GENERAL MANAGER \(HORNELL\)](#) - Indus Hospitality Group - Hornell
[Environmental Specialist 1/Trainee 2/ Trainee 1 \(NY HELPS\) - Region 6](#) - New York State Civil Service - Hornell
[Field Registered Nurse Supervisor](#) - Venture Forthe - Hornell
[Housekeeping Aide](#) - Elderwood - Hornell
[Human Resources Manager](#) - Elderwood - Hornell
[Licensed Practical Nurse](#) - St. James Hospital - Hornell
[Life Coach II - Arc Allegany-Steuben](#) - Arc Allegany-Steuben - Hornell
[LPN/Operating Room Scheduler](#) - St. James Hospital - Hornell
[Pediatrician](#) - Actalent - Hornell
[Pharmacy Technician in Training](#) - Walmart - Hornell
[RN - Nursing Supervisor](#) - Elderwood - Hornell
[Sales Representative](#) - Sysco - Hornell
[Second Assistant Office Supervisor](#) - ServU Federal Credit Union - Hornell
[Trades Specialist \(Bridge\)- Region 6](#) - New York State Civil Service - Hornell

HENRIETTA

[Assistant Club Manager](#) - BJs Wholesale Club - Henrietta
[Branch Manager](#) - Monroe Tractor - Henrietta
[Client Support, Return Mail Processor \(Tier II\)](#) - Robert Half - Henrietta
[Electrical Technician](#) - Gorbel Inc. - Henrietta
[Fleet Information and Telematics Specialist](#) - Monroe Tractor - Henrietta
[Home Service Inspector \(Will Train\)](#) - Orkin, LLC - Henrietta
[Parts Counter Representative](#) - Monroe Tractor - Henrietta
[Parts Inventory Analyst](#) - Monroe Tractor - Henrietta
[Precision Product Specialist](#) - Monroe Tractor - Henrietta
[Product Support Representative](#) - Monroe Tractor - Henrietta
[Radiology Technologist](#) - Rochester Regional Health - Henrietta
[Welder](#) - Gorbel Inc. - Henrietta

WEST HENRIETTA

[Assembler](#) - Rochester Precision Optics - West Henrietta
[Assistant Support Coordinator](#) - Lewis Tree Service, Inc - West Henrietta
[Full Time Cleaner](#) - ABM Industries - West Henrietta
[Maintenance Technician](#) - PathStone Corporation - West Henrietta
[Manager, Contract Management Support](#) - Lewis Tree Service, Inc - West Henrietta
[Project Integration Manager](#) - Lewis Tree Service, Inc - West Henrietta
[Service and Repair Mechanic](#) - New York State Civil Service - West Henrietta

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Livingston County Civil Service Jobs & Exams

(Click on link for full job description and how to apply)

Link for application: <https://www.livingstoncounty.us/539/Employment-Application-and-other-Forms>

Sign up for job alerts here: <https://www.governmentjobs.com/careers/livingstoncounty/jobInterestCards/categories>

Open Positions (No Exam Necessary or Provisional Positions)

New!.. [Nurse Practitioner New](#) - Per Diem - \$81.56/Hr - App Due: 7/28/2025 - Health/RHC 0009

New!.. [Nursing Assistant New](#) - Part-Time - \$22.49/Hr - App Due: 7/28/2025 - CNR

New!.. [Personal Care Assistant \(Liv. Co. Residents Only\) New](#) - Part-Time - \$17.49/Hr - App Due: 7/31/2025 - CNR

[New!.. Seasonal Laborer \(Liv. Co. Residents Only\) New](#) - Temporary - \$17.41/Hr - App Due: 6/1/2025 - County Road Maintenance

[New!.. Summer Youth Worker \(Liv. Co. Residents Only\) New](#) - Temporary - \$15.60/Hr - App Due: 2/28/2025 - Workforce Development

[Assistant District Attorney](#) - Full-Time - \$85,000.00 - \$97,000.00 Annually - App Due: 6/17/2025 - District Attorney

[Assistant Public Defender](#) - Part-Time - \$36,500.00 Annually - App Due: 7/17/2025 - Public Defender

[Assistant Public Defender](#) - Full-Time - \$80,000.00 - \$100,000.00 Annually - App Due: 4/30/2025 - Public Defender

[Assistant Public Information Coordinator \(Liv. Co. Residents Only\)](#) - Part-Time - \$29.52/Hr - App Due: 3/11/2025 - Grant Admin & Mgt Services

[Automotive Mechanic](#) - Full-Time - \$28.25 - \$34.05/Hr - App Due: 3/8/2025 - County Road Maintenance

[Building and Grounds Working Foreperson \(Liv. Co. Residents Only\)](#) - Full-Time - \$85,000.00 - \$92,560.00 Annually - App Due: 7/28/2025 - Central Services

[Certified Nursing Assistant Trainee \(Liv. Co. Residents Only\)](#) - Full-Time - \$19.46/Hr - App Due: 3/30/2025 - CNR

[Charge Nurse](#) - Part-Time - \$39.49/Hr - App Due: 5/31/2025 - CNR

[Civilian Dispatcher](#) - Part-Time - \$26.86/Hr - App Due: 6/20/2025 - Sheriff/E911

[Civilian Dispatcher- HELP Program](#) - Full-Time - \$26.86 - \$32.98/Hr - App Due: 6/20/2025 - Sheriff/E911

[Clerk \(Liv. Co. Residents Only\)](#) - Part-Time - \$16.07/Hr - App Due: 3/24/2025 - /Legislative Board

[Cook \(Corrections\)](#) - Part-Time - \$22.98/Hr - App Due: 5/21/2025 - Sheriff/Jail

[Corrections Officer](#) - Part-Time - \$27.96/Hr - App Due: 6/1/2025 - Sheriff/Jail

[Corrections Officer- Lateral](#) - Full-Time - \$27.96 - \$34.35/Hr - App Due: 5/1/2025 - Sheriff/Jail

[Deputy Director of Long Term Care](#) - Full-Time - \$116,000.00 - \$126,000.00 Annually - App Due: 7/17/2025 - CNR

[Deputy Sheriff/Road Patrol](#) - Part-Time - \$31.65/Hr - App Due: 6/1/2025 - Sheriff

[Financial Manager- NY HELPS Program-Local](#) - Full-Time - \$85,000.00 - \$96,500.00 Annually - App Due: 7/8/2025 - Social Services

[Laundry Worker \(Liv. Co. Residents Only\)](#) - Part-Time - \$17.49/Hr - App Due: 7/3/2025 - CNR

[Licensed Practical Nurse](#) - Full-Time - \$29.44 - \$34.05/Hr - App Due: 3/3/2025 - CNR

[Licensed Practical Nurse](#) - Part-Time - \$31.48/Hr - App Due: 5/31/2025 - CNR

[Motor Equipment Operator I \(Liv. Co. Residents Only\)](#) - Full-Time - \$23.69 - \$28.33/Hr - App Due: 3/3/2025 - County Road Maintenance

[Neighborhood Assistant \(Liv. Co. Residents Only\)](#) - Part-Time - \$17.70/Hr - App Due: 7/10/2025 - CNR

[Nursing Assistant](#) - Full-Time - \$23.82 - \$27.22/Hr - App Due: 3/3/2025 - CNR

[Planner- NY HELPS Program-Local](#) - Full-Time - \$36.44 - \$43.72/Hr - App Due: 3/15/2025 - Planning Dept

[Principal Account Clerk](#) - Full-Time - \$32.15 - \$38.49/Hr - App Due: 7/8/2025 - Planning Dept

[Probation Officer 1](#) - Full-Time - \$30.06 - \$36.29/Hr - App Due: 4/30/2025 - Probation

[Probation Officer 1- Lateral](#) - Full-Time - \$30.06 - \$36.29/Hr - App Due: 4/24/2025 - Probation

[Registered Professional Nurse](#) - Part-Time - \$37.09/Hr - App Due: 5/31/2025 - CNR

[Registered Professional Nurse](#) - Full-Time - \$38.01 - \$43.72/Hr - App Due: 2/6/2025 - CNR

[Registered Professional Nurse](#) - Part-Time - \$31.60 - \$34.20/Hr - App Due: 4/17/2025 - Health Dept.

[Registered Professional Nurse - PD \(DOH\)](#) - Per Diem - \$33.94 - \$39.10/Hr - App Due: 4/30/2025 - Health Dept.

[Senior Account Clerk](#) - Full-Time - \$23.02 - \$27.22/Hr - App Due: 7/6/2025 - Treasurer

[Senior Typist \(Liv. Co. Residents Only\)](#) - Full-Time - \$21.43 - \$25.39/Hr - App Due: 5/13/2025 - Social Services

[Social Services Attorney](#) - Full-Time - \$95,000.00 - \$99,000.00 Annually - App Due: 7/28/2025 - Social Services

[Summer Youth Worker \(Liv. Co. Residents Only\)](#) - Temporary - \$15.60/Hr - App Due: 7/22/2025 - Health Dept.

[Welder-Fabricator](#) - Full-Time - \$28.25 - \$34.05/Hr - App Due: 3/8/2025 - County Road Maintenance

Open Competitive Exams

[Network Technician Apprentice Trainee \(Examination Date 3/15/2025\) New](#) - App Due: 2/13/2025

[Associate Audio-Visual and Computer Equipment Repairer \(Examination Date 3/15/2025\)](#) - App Due: 2/13/2025

[Audio Visual and Computer Equipment Repairer \(Examination Date 3/15/2025\)](#) - App Due: 2/13/2025

[Senior Audio-Visual and Computer Equipment Repairer \(Examination Date 3/15/2025\)](#) - App Due: 2/13/2025

[Assistant \(Examination Date 3/15/2025\)](#) - App Due: 2/13/2025

[Police Chief \(Examination Date 3/15/2025\)](#) - App Due: 2/13/2025

[Computer Services Assistant \(Examination Date 3/15/2025\)](#) - App Due: 2/13/2025

[Health and Safety Trainer \(Examination Date 3/1/2025\)](#) - App Due: 2/6/2025

Continuous Recruitment Examinations

[Bi-Monthly On-Going Exams](#) Application Deadline: April 2- Test Given April 16

[Account Clerk Series](#)

[Clerk](#)

[Clerk/Typist](#)

[Custodian](#)

[Library Aide](#)

[Library Clerk](#)
[Senior Typist - OC](#)
[Senior Typist - PROM](#)
[Telephone Operator](#)
[Water and/or Wastewater Treatment Plant Operator Trainee](#)
[Water/Wastewater Treatment Plant Operator or Wastewater Treatment Plant Operator Assistant \(CR Exam\)](#)

Training & Experience Examination (Your experience/training is the exam)

[Certified Occupational Therapy Assistant](#)
[Charge Nurse \(Licensed Practical Nurse\)](#)
[Emergency Medical Technician](#)
[Occupational Therapist](#)
[Paramedic](#)
[Physical Therapist](#)
[Physical Therapist Assistant](#)

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Thinking of Starting a Business?

GrowLivCo (Liv. Co. Economic Development) / CO.STARTERS is offering a **10 week training program** that equips entrepreneurs with the tools and insights needed to turn action into ideas.

2 opportunities

March 12 - May 14: Wednesday Mornings: 8:30am - 11:30 am (Mt Morris)

March 13 - May 15: Thursday Evenings: 5pm - 8pm (Geneseo)

Cost: \$100

Register today ay www.growlivco.com/events

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In Person Job Search Workshops

Monday: February 10 9:00 - 11 AM: Finding Job Leads

Monday: February 24 9:00 - 11 AM: Impressive Interviewing

Monday: March 10 9:00 - 11 AM: Jump Starting Your Job Search

Monday: March 24 9:00 - 11 AM: Finding Job Leads

These workshop will be held in **room 100B** of the Government Center in Geneseo (across from Board of Elections). Please contact John Jaeger at jjjaeger@co.livingston.ny.us to register.

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NY State (Local) Civil Service Jobs:

(Click on link for full job description and how to apply)

For a full list of Open Positions visit: <https://statejobsny.com/public/vacancyTable.cfm>

What is **NY HELPS?** (New York Hiring for Emergency Limited Placement Statewide) It temporarily removes the requirement for competitive exam for about 1,900 competitive-class titles in the New York State Civil Service system. This means that individuals can be appointed to competitive-class titles without taking a competitive exam.

STATE Exams

[Bridge Repair Supervisor 1](#) - \$54,860 - App Due: 2/19/2025

[Disaster Preparedness Program Representative 2](#) - \$65,001 - App Due: 2/19/2025

[Disaster Preparedness Program Representative 3](#) - See Announcement - App Due: 2/19/2025

[Disaster Preparedness Program Representative 4](#) - See Announcement - App Due: 2/19/2025

[Thruway Maintenance Supervisor 1](#) - \$53,144 - App Due: 2/19/2025

STATE Jobs in Livingston & Wyoming Counties

Livingston

NEW!! - [Environmental Program Specialist 1 / Trainee 1 / 2 - NY HELPS](#) - App Due: 2/19/2025 - Environmental Conservation, Department of - Livingston

NEW!! - [Administrative Assistant 1 \(Dean of Students\)](#) - App Due: 2/13/2025 - SUNY Geneseo - Livingston
NEW!! - [Administrative Assistant 1 \(Anthropology & Geography\)](#) - App Due: 2/13/2025 - SUNY Geneseo - Livingston
NEW!! - [Assistant Engineer \(Environmental\) / Engineer Trainee - NY HELPS](#) - App Due: 2/12/2025 - Environmental Conservation, Department of - Livingston
[Service and Repair Mechanic \(Motor Equipment\) Region 4- Livingston County](#) - App Due: 12/31/2025 - Transportation, - Livingston
[Highway Maintenance Worker 1/ Worker Trainee 1 & 2](#) - App Due: 12/31/2025 - Transportation, - Livingston
[Registered Nurse 1](#) - App Due: 4/15/2025 - OPWDD - Livingston
[Licensed Practical Nurse](#) - App Due: 4/15/2025 - OPWDD - Livingston
[Direct Support Assistant](#) - App Due: 4/15/2025 - OPWDD - Livingston
[Electronic Alarms Specialist 2](#) - App Due: 6/25/2025 - Military and Naval Affairs, Division of - Livingston

Wyoming

NEW!! - [Highway Maintenance Supervisor 1 \(NY HELPS\) Region 4](#) - App Due: 2/19/2025 - Transportation, Department of - Wyoming
[Inmate Disciplinary Hearing Officer](#) - App Due: 2/14/2025 - Corrections and Community Supervision, - Wyoming
[Service and Repair Mechanic \(Motor Equipment\) Region 4- Wyoming County](#) - App Due: 12/31/2025 - Transportation, - Wyoming
[Highway Maintenance Worker 1/ Worker Trainee 1 & 2](#) - App Due: 12/31/2025 - Transportation, - Wyoming
[Licensed Practical Nurse](#) - App Due: 4/15/2025 - OPWDD - Wyoming
[Direct Support Assistant](#) - App Due: 4/15/2025 - OPWDD - Wyoming
[Licensed Master Social Worker \(NY HELPS\), Central New York Psychiatric Center, Attica Satellite Unit, P25149](#) - App Due: 1/24/2025 - Mental Health- Wyoming
[Park Police Officer Trainee \(Genesee Region\)](#) - App Due: 2/28/2025 - Parks, Recreation & Historic Preservation- Wyoming

Continuous Recruitments for OPWDD

Direct Support Assistant: **Salary:** \$50819 to \$54884 Annually <https://opwdd.ny.gov/form/apply-now> (updated 5-23-24)
Licensed Practical Nurse **Salary** From \$53448 to \$57708 Annually <https://opwdd.ny.gov/form/apply-now> (updated 5-23-24)
Registered Nurse 1 **Salary** From \$93929 to \$102656 Annually <https://opwdd.ny.gov/form/apply-now> (updated 5-23-24)

Unsubscribing: You were signed-up for this e-mail announcement by providing your e-mail at the Center for Workforce Development on the sign-in sheet, job fair, workshop or as part of your DOL appointment. If you receive this e-mail in error (which sometimes happens when we transcribe a written email address into the spreadsheet) or no longer wish to receive information about upcoming recruitments, job fairs, workshops or job listings, please respond to this e-mail with the word **REMOVE** in the subject line.