

PUBLIC SERVICES COMMITTEE MEETING MINUTES
WEDNESDAY, MARCH 3, 2026
10:59 A.M.

PRESENT: G. Deming, R. White, D. Babbitt Henry, W. Devine, M. Schuster, D. LeFeber, D. Pangrazio, I. Davis, S. Erdle, G. Horr, D. Knapp, W. Wadsworth, M. Walker, D. Wester, S. Hillier

Public Services Chair Jerry Deming asked Mark Schuster to lead the Pledge of Allegiance.

COUNTY CLERK – KRIS SECOR

Action Item(s) To Be Reported

1. PROCLAIMING APRIL 2026 AS DONATE LIFE MONTH IN LIVINGSTON COUNTY

WHEREAS, in New York State there are approximately 10,000 people waiting for an organ transplant which represents the third highest need in the nation, and an estimated 500 New Yorkers die every year while waiting for an organ transplant; and

WHEREAS, a single individual's donation of a heart, lung, liver, kidney, pancreas, and small intestine can save up to eight lives, and donation of tissue can save and heal the lives of up to 75 others. Organ, eye, and tissue donation are life-giving and healing acts recognized worldwide as expressions of compassion to those in need; and

WHEREAS, county governments across New York State play a key role in raising awareness of the need for organ, eye, and tissue donation. County officials affiliated with local DMV offices, boards of elections, departments of health, and veteran offices have significant interaction with the public which provides a great opportunity to educate individuals on how they can help fellow New Yorkers by signing up as organ and tissue donors; and

WHEREAS, the Livingston County Clerk's Office, through its Department of Motor Vehicles, wishes to promote the month of April 2026 as "Donate Life Month" in Livingston County; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby proclaims the month of April 2026 as "Donate Life Month" in Livingston County, and encourages those Livingston County departments and agencies involved in providing information on organ and tissue donations and enrolling in the New York State Donate Life Registry to engage in activities throughout the month to increase the number of organ and tissue donors and promote awareness of the need for organ and tissue donations in Livingston County.

Ms. Secor reviewed the activities planned this year.

Motion: Mr. Schuster moved and Mrs. Babbitt Henry seconded to approve the foregoing resolution Carried.

Ms. Secor gave a brief overview of the state system update challenges.

SHERIFF'S OFFICE – SHERIFF THOMAS DOUGHERTY

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY SHERIFF'S OFFICE: DANVILLE CENTRAL SCHOOL DISTRICT, GENESEE VALLEY BOCES, KESHEQUA CENTRAL SCHOOL DISTRICT, LIVONIA CENTRAL SCHOOL DISTRICT, MT. MORRIS CENTRAL SCHOOL DISTRICT & YORK CENTRAL SCHOOL DISTRICT

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Sheriff's Office, and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Dansville Central School District 284 Main Street Dansville, NY 14437	9/1/2026-6/30/2027	\$96,679.40
Genesee Valley BOCES 27 Lackawanna Avenue Mt. Morris, NY 14510	9/1/2026-6/30/2027	\$84,798.24
Keshequa Central School District 13 Mill Street Nunda, NY 14517	9/1/2026-6/30/2027	\$84,798.24
For: 2026-2027 school resource deputy		
Livonia Central School District 40 Spring Street Livonia, NY 14487	9/1/2026-6/30/2027	\$84,798.24
Mt. Morris Central School District 30 Bonadonna Avenue Mt. Morris, NY 14510	9/1/2026-6/30/2027	\$84,798.24
York Central School District 2578 Genesee Street Retsof, NY 14539	9/1/2026-6/30/2027	\$84,798.24

For: School Resource Deputy

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>
County budget	25%	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<u>Procurement Method</u> <input type="checkbox"/> <i>Cooperative-Contract</i> <input type="checkbox"/> <i>Piggyback-Contract#</i> <input type="checkbox"/> <i>Quotes</i> <input type="checkbox"/> <i>Exempt Prof. Services:</i> <input checked="" type="checkbox"/> <i>Other: Inter Agency Agreement</i>		

Sheriff Dougherty reviewed the SRO contracts for renewal. There was discussion regarding the Lima contracts.

Motion: Mr. Pangrazio moved and Mr. White seconded to approve the foregoing resolution... Carried.

Motion: Mrs. Babbitt Henry moved and Mr. Pangrazio seconded to approve SRO contracts for Lima Carried.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY SHERIFF’S OFFICE: TOWN OF LIMA, HONEOYE FALLS-LIMA CENTRAL SCHOOL DISTRICT & LIMA CHRISTIAN SCHOOL

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Sheriff’s Office, and any future amendments to said grant contracts, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Town of Lima 7329 East Main Street Lima, New York 14485	9/1/2026 – 6/30/2027	\$84,798.24
Honeoye Falls-Lima Central School District 20 Church Street Honeoye Falls, New York 14472		
Lima Christian School 1574 Rochester Street Lima, New York 14485		
For: 2026-2027 School Resource Deputy		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
County budget	25%	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<i>Procurement Method</i> <input type="checkbox"/> <i>Cooperative-Contract</i>		<input type="checkbox"/> <i>Piggyback-Contract#</i>
<input type="checkbox"/> <i>Quotes</i> <input type="checkbox"/> <i>Exempt Prof. Services:</i>		<input checked="" type="checkbox"/> <i>Other: Inter Agency Agreement</i>

3. AUTHORIZING TOWER LEASE AGREEMENTS WITH GENESEO CENTRAL SCHOOL DISTRICT, LIVINGSTON COUNTY AMATEUR RADIO EMERGENCY SERVICES (LCARES), NYS DEPARTMENT OF TRANSPORTATION & ROCHESTER-GENESEE REGIONAL TRANSPORTATION AUTHORITY FOR THE WILSON ROAD TOWER IN THE TOWN OF GROVELAND

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following lease agreements for Livingston County, and any future amendments to said lease agreements, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Geneseo Central School District 4050 Avon Road Geneseo, NY 14454	4/1/2026-3/31/2031 with automatic renewals for successive five (5) year periods	N/A

For: Co-location of equipment on the tower and in the shelter to allow for Geneseo Central School transportation services to have a larger range of efficient communications with their buses in and around the school district.

Livingston County Amateur Radio Emergency Services (LCARES) 3930 Pennemite Road Livonia, NY 14487	4/1/2026-3/31/2031 with automatic renewals for successive five (5) year periods	N/A
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For: Co-location of equipment on the tower and in the shelter to allow for amateur radio operators to communicate publicly and for emergency services if needed.

NYS Department of Transportation 50 Wolf Road Albany, NY 12232	4/1/2026-3/31/2031 with automatic renewals for successive five (5) year periods	N/A
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For: Co-location of equipment on the tower and in the shelter to allow for NYS DOT transportation services to have a larger range of efficient communications with their vehicles throughout the county.

Rochester-Genesee Regional Transportation Authority 1372 East Main Street Rochester, NY 14609	4/1/2026-3/31/2031 with automatic renewals for successive five (5) year periods	N/A
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For: Co-location of equipment on the tower and in the shelter to allow for RGRTA (LATS) transportation services to have a larger range of efficient communications with their buses throughout the county.

Sheriff Dougherty reviewed the tower contracts for approval.

Motion: Mr. Schuster moved and Mr. White seconded to approve the foregoing resolution..... Carried.

4. AUTHORIZING A TOWER LEASE AGREEMENT WITH THE CITY OF ROCHESTER FOR THE JAKMAN HILL TOWER IN THE TOWN OF LIVONIA

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following lease agreement for Livingston County, and any future amendments to said lease agreement, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
City of Rochester City Hall – Room 300B 30 Church Street Rochester, NY 14614 For: Co-location of equipment on the tower and in the shelter to allow for Hemlock Water treatment plant communications	4/1/2026-3/31/2031 with automatic renewals for successive five (5) year periods	N/A

Motion: Mrs. Babbitt Henry moved and Mr. White seconded to approve the foregoing resolution Carried.

5. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING GRANT AWARD CONTRACT FOR THE LIVINGSTON COUNTY SHERIFF’S OFFICE: NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following grant award contract for the Livingston County Sheriff’s Office, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
New York State Division of Homeland Security and Emergency Services 1220 Washington Avenue- Building 7A Albany, NY 12226 For: Enhance public safety operations by strengthening communications infrastructure	1/1/2026-12/31/2030	\$689,655.00

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
SFY24-26 ESInet Readiness Grant	0%	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

Director’s Comments:

This grant focuses on enhancing our county’s readiness to connect to fiber-optic cable-based emergency services IP networks (ESInets) for public safety answering points (PSAPs)
Sheriff Dougherty reviewed the grant contract for approval.

Motion: Mr. Pangrazio moved and Mr. White seconded to approve the foregoing resolution... Carried.

Sheriff Dougherty explained that LCSO also provides transport for Veterans going on an honor flight.

CONFLICT DEFENDER – HAYDEN DADD (Attachment)

Action Item(s) To Be Reported

1. AMENDING THE 2026 LIVINGSTON COUNTY SALARY SCHEDULE: CONFLICT DEFENDER

RESOLVED, that the 2026 Livingston County Salary Schedule is amended as follows:

Conflict Defender:

- Create one (1) full-time Mitigation Specialist position at Wage Grade 12 CSEA Contract effective March 11, 2026.

For: Assisting clients and attorneys to obtain best possible outcomes for clients to include assessments, referrals, etc. This position’s salary and benefits is fully funded by Hurrell-Harring settlement monies and a competitive grant secured from ILS.

Mr. Dadd reviewed the position for creation for family and criminal court. There was discussion on the position providing inhouse support.

Motion: Mr. LeFeber moved and Mrs. Babbitt Henry seconded to approve the foregoing resolution Carried.

PLANNING – MEGAN CROWE

Action Item(s) To Be Reported

1. RESCINDING A PORTION OF RESOLUTION NO. 2026-19 AND RESCINDING RESOLUTION NO. 2026-21 - VACANT RENTAL GRANT PROGRAM CONTRACTS

WHEREAS, by Resolution No. 2026-19, the Livingston County Board of Supervisors authorized the Chairman to sign a grant award contract with the Housing Trust Fund Corporation for implementation of the Vacant Rental Grant Program in the amount of \$2,500,000.00; and

WHEREAS, since the adoption of Resolution No. 2026-19, Livingston County requested permission from New York State Homes and Community Renewal ("HCR") to transfer the grant award from Livingston County to the Livingston County Land Bank Corporation as this would reduce unnecessary logistical complications and allow for smoother program implementation and more efficient grant management; and

WHEREAS, HCR has approved the grantee change thereby rendering the grant award contract between the County and the Housing Trust Fund Corporation for the Vacant Rental Program unnecessary; and

WHEREAS, by Resolution No. 2026-21, the Livingston County Board of Supervisors authorized the Chairman to sign a Sub-Recipient Agreement with the Livingston County Land Bank Corporation for implementation of the Vacant Rental Program funded by HCR in the amount of \$2,500,000.00; and

WHEREAS, because the Livingston County Land Bank Corporation now serves as the direct grantee for the program, the previously authorized Sub-Recipient Agreement between the County and the Livingston County Land Bank Corporation unnecessary; now, therefore, be it

RESOLVED, that the portion of Resolution No. 2026-19 is hereby rescinded; and be it further

RESOLVED, that Resolution No. 2026-21, is hereby rescinded in its entirety.

Ms. Crowe reviewed the need to rescind the original resolution so that the Land Bank is the main recipient and the County is the subrecipient.

Motion: Mr. Pangrazio moved and Mr. White seconded to approve the foregoing resolution... Carried.

2. APPROVING THE OFFICIAL UNDERTAKING OF A PUBLIC EMPLOYEES FIDELITY (BLANKET) BOND FOR GENESEE FINGER LAKES REGIONAL PLANNING COUNCIL

WHEREAS, the County of Livingston has appropriated the sum of \$11,515.35 as its share of the Year 2026 operating funds of the Genesee Finger Lakes Regional Planning Council; and

WHEREAS, pursuant to New York State General Municipal Law Section 119-00, the County is authorized to provide for the payment of such appropriations to an officer of the agency designated by the agency to receive such monies provided that such officer shall have executed an official undertaking approved by the governing body of the County; and

WHEREAS, the Genesee Finger Lakes Regional Planning Council has designated Richard Sutherland, Executive Director of the Council, as the officer to receive payments of such monies; and

WHEREAS, the Genesee Finger Lakes Regional Planning Council has secured a Public Employees Fidelity (Blanket) Bond, issued by National Grange Mutual Insurance Company, providing faithful performance blanket bond coverage for officers and employees of the Council in the amount of \$500,000.00; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby approves such bond as the official undertaking required pursuant to General Municipal Law Section 119-00; and be it further

RESOLVED, that a copy of this Resolution shall be forwarded to the office of the Genesee Finger Lakes Regional Planning Council.

Director's Comments: This is an annual resolution approved by the Board of Supervisors. The NYS General Municipal Law requires counties participating in regional planning agencies to annually approve an "official undertaking" which can consist of a Public Employees Fidelity (Blanket) Bond for all that officer of the agency designated to receive monies appropriated by member counties. The County's contribution is included in the 2026 County Budget.

Ms. Crowe reviewed the annual resolution.

Motion: Mr. Schuster moved and Mr. White seconded to approve the foregoing resolution..... Carried.

3. APPOINTING ENVIRONMENTAL MANAGEMENT COUNCIL CHAIRPERSON: ALEXANDER PIERCE

WHEREAS, the bylaws of the Livingston County Environmental Management Council (EMC) provide that the EMC Chairperson be appointed by the Board of Supervisors upon the recommendation of the EMC; and

WHEREAS, on January 28, 2026, the EMC voted to recommend the Board of Supervisors appoint Alexander Pierce as Chairperson of the Environmental Management Council; now, therefore, be it

RESOLVED, that the following member is hereby appointed as Chairman of the Livingston County Environmental Management Council for the term designated:

Name	Address	Title/Representing	Term
Alexander Pierce	P.O. Box 19, Nunda, NY 14517	Chairman	3/1/26-2/28/27

Director’s Comments: The EMC met on January 28, 2026. Those members present voted to recommend that Alexander Pierce be appointed as the Chairperson of the EMC.

Appointment of the Chair is an annual appointment resolution.

Motion: Mr. Pangrazio moved and Mrs. Babbitt Henry seconded to approve the foregoing resolution Carried.

4. APPOINTING MEMBER TO THE LIVINGSTON COUNTY PLANNING BOARD: PATRICIA HILLYARD

RESOLVED, that the following member is hereby appointed to the Livingston County Planning Board for the term designated:

Name	Address	Title/Representing	Term
Patricia Hillyard	7646 East Avenue Springwater, NY 14560	Town of Springwater	3/11/26-12/31/26

Director’s Comments: This resolution reappoints members to the Livingston County Planning Board, appoints a new member, Patricia Hillyard, representing the Town of Springwater. Ms. Hillyard is filling an existing Town of Springwater vacancy with a term expiration date of 12/31/2026.

Motion: Mrs. Babbitt Henry moved and Mr. Schuster seconded to approve the foregoing resolution Carried.

Ms. Crowe reviewed the next two resolutions for approval.

5. AWARDING BID FOR THE LIVINGSTON COUNTY PLANNING DEPARTMENT FOR LIVINGSTON COUNTY CONNECTALL MUNICIPAL INFRASTRUCTURE PROGRAM SERVICE AREA 3 LABOR (BID #2026-04): ETERNAL TECHNOLOGY, INC.

WHEREAS, after proper legal advertisement seeking bids for the Livingston County ConnectALL Municipal Infrastructure Program Service Area 3 Labor, four (4) bids were received and opened on February 17, 2026; now, therefore, be it

RESOLVED, that the following contractor is hereby accepted as the lowest responsible bidder and, if applicable, the Chairman of the Livingston County Board of Supervisors is authorized to execute a contract, and any future amendments to said contracts, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Eternal Technology, Inc. 23 Murray Street Mount Morris, NY 14510	3/11/2026-12/31/2026	Per Rate Sheet
For: Labor in Service Area 3 of MIP broadband project		

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>

Municipal Infrastructure Program (MIP) grant	0%	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
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Directors Comments: This bidding opportunity represents the third labor bid for the MIP grant to hang the County fiber on utility poles and some buried underground.

Motion: Mr. Schuster moved and Mr. White seconded to approve the foregoing resolution.....Carried.

5. AWARDING BID FOR THE LIVINGSTON COUNTY PLANNING DEPARTMENT FOR LIVINGSTON COUNTY CONNECTALL MUNICIPAL INFRASTRUCTURE PROGRAM SERVICE AREA 4 LABOR (BID #2026-05): SYRACUSE UTILITIES, LLC

WHEREAS, after proper legal advertisement seeking bids for the Livingston County ConnectALL Municipal Infrastructure Program Service Area 4 Labor, four (4) bids were received and opened on January 28, 2026; now, therefore, be it

RESOLVED, that the following contractor is hereby accepted as the lowest responsible bidder and, if applicable, the Chairman of the Livingston County Board of Supervisors is authorized to execute a contract, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Syracuse Utilities, LLC 9559 Brewerton Road P.O. Box 587 Brewerton, NY 13029	3/11/2026-12/31/2026	Per Rate Sheet

For: Labor in Service Area 4 of MIP broadband project

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>
Municipal Infrastructure Program (MIP) grant	0%	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

Directors Comments: This bidding opportunity represents the fourth labor contract for the MIP grant to hang the County fiber on utility poles and some buried underground.

Motion: Mr. White moved and Mrs. Babbitt Henry seconded to approve the foregoing resolutionCarried.

Pre-approved Informational Item(s) To Be Reported

1. Local Government Efficiencies grant program and Northern Border Regional Commission grant application for housing implementation.
2. Departmental Update Presentation-Ms. Crowe gave a brief 2025 annual report presentation for the Planning Department.

Informational Item(s) Written Only

AGRICULTURE AND FARMLAND PROTECTION

Agriculture and Farmland Protection Plan Update

The AFPB and Planning staff are actively working with the consultant ACDS, LLC to update the Agriculture and Farmland Protection Plan. Stakeholder interviews with farmers, agricultural business professionals, the agricultural support industry, and local officials have begun and will continue through March to develop an in depth look at Livingston County agriculture. A Public focus group event is set for March 2nd, in partnership with the Livingston County Farm Bureau to facilitate discussion on local agricultural topics. Recent plan topics under review include: Foreign ownership of Farmland, Prime Farmland Preservation, Agricultural Infrastructure, Farm Labor, Housing and Tax Impacts. A Farmer Survey and an Agricultural Technology Survey are live and being distributed.

Farmer Survey: <https://forms.gle/7oKUqCvw1Sya7fjd6>

Livingston County Farm Technology Needs Assessment: <https://forms.gle/3Sr42WXyLEQLmZzRA>

Purchase of Development Rights Program

The AFPB has approved an updated Livingston County Pre-application. The GVC Landowner Workshop will be held at the Government Center on March 26th.

BROWNFIELD GRANT PROGRAM

The Dansville Area Wide Plan has begun with a focus area visit on February 25 viewing specific sites with the local team and consultants.

CONESUS LAKE WATERSHED MANAGEMENT ACTIVITIES

Conesus Lake Watershed Council

The next CLWC meeting will be May 15, 2026.

Conesus Lake Watershed Management Plan Update: The Watershed Management Plan was adopted in February, and a press event was held February 23 with representatives from the NYS Department of State, Senator Helming’s Office, and Assemblywoman Bailey’s Office. The final plan can be found here:

<https://tinyurl.com/ConesusLakeWatershedPlan>

Watershed Education Center at Vitale Park (WEC). See link for schedule of future presentations:

<https://conesuslake.org/lake-community/wec>

COUNTY PLANNING BOARD

The next regular meeting will be March 12, 2026.

At the February 12, 2026, meeting there was a quorum present to hear three referrals: a zoning text amendment for the Town of Mount Morris, a site plan and special use permit review for the Village of Geneseo, and a moratorium extension for the Village of Mount Morris.

Number of Referrals Processed to Board	
February 2026	3
YTD 2026	4
Number of Local Option Referrals	
February 2026	2
YTD 2026	3

2026 LET’S Plan! Training Sessions

Ten free land use training sessions will be held in 2026 on topics such as Hot Button Issues, Zoning Basics, Wetlands Regulations, SEQR, and a special series on Housing. Land Use training credits will be issued for attendance. Registration link: <https://tinyurl.com/2026LandUseTraining>

ENVIRONMENTAL MANAGEMENT COUNCIL

The next regular meeting will be March 25, 2026.

The Natural Resources Inventory story map has been completed and is available here as a resource:

<https://tinyurl.com/LivCoNRI>

Community Clean Up

The ninth annual Community Clean Up Event taking place April 18 - 26, 2026. The County is calling on community groups, local organizations, and individuals to commemorate Earth Day by hosting or volunteering for a local clean up event. Potential project areas include cemeteries, parks, roadsides, historic properties, community gardens, town and village halls, schools and other public spaces. To register a clean up or environmental event, visit: <https://tinyurl.com/CCleanUp2026>

To view volunteer opportunities, go to: <https://tinyurl.com/FindEvent2026>

GIS

The Mapper and other informative public GIS apps can be found on the County’s GIS webpage:

<https://gis.livingstoncountyny.gov/portal/home/index.html>.

HOUSING

Land Bank

The rehabilitation work at 7313 Groveland Station is under way and a bid has been released for 18 Mill Street.

Mobile Home Replacement Program

Livingston County Planning Department Staff are participating in training sessions with the State in preparation for grant activities.

Supportive Housing Study

The Planning staff and Angela Ellis of *Community Intelligent Planning* submitted a Local Government Efficiency grant as an implementation of housing study recommendations.

Vacant Rental Improvement Program

Livingston County Land Bank has begun procuring contractors for VRP and released a Request for Qualifications.

LIGHT UP LIVINGSTON BROADBAND PROGRAM

Municipal Infrastructure Program (MIP)

- Permitting and Make-Ready activities continue with coordination between vendors, the utility companies, NYSDOT and the ConnectALL office (CAO).
- The Project Management Team (PMT) meetings are bi-weekly as construction progresses with regular updates and coordination with Hunt Engineers and other sub-contractors.
- Labor for fiber deployment is progressing with 68 miles of fiber hung and increasing daily with two contractors working through Service Areas 1 and 2. (2/23 update)
- The bid awards to hang fiber in Service Areas 3 and 4 was delayed throughout the month of February to re-bid Service Area 3 and de-scope the bids with the vendors.
- 55 miles of fiber is spliced and ready for servicing customers. (2/23 update)
- *ConnectALL Office:*
 - The first project milestone payment of \$2,869,454.67 was received on December 10 (124 days processing by CAO).
 - The CAO requires all grant recipients meet weekly and the project leaders also attend this weekly meeting, among others as required by the State.
 - Milestone two has closed out at \$4,256,123.93 and is currently being audited by Bonadio. A submission for this to CAO is anticipated the first week of March.
- *Marketing and Public Relations:* The subcommittee meets bi-weekly to discuss customer sign ups and increasing the take rate. www.LightUpLivingston.com is regularly updated public information. Residents can query their location for service information.
 - *MIP Servicable Customers:* 47 as of 2/20/2026
 - On February 23, LCN interviewed project leaders for an article of the progress.

USDA ReConnect Awarded ReConnect Project (Partnership with Empire Access):

- It is anticipated Empire Access will reach substantial completion for their ReConnect deployment after Q1 2026 which would begin their payback under this partnership (April 15, 2026). Staff continues to coordinate with representatives at Empire regarding the amount of customers connected in their network for this payment.
 - *ReConnect Customers:* 123 as of 2/20/2026

TRANSPORTATION

Nunda Active Transportation Plan

The Request for Proposals (RFP) was closed on January 9, 2026 and six (6) proposals were received. Proposals were reviewed on February 17 and the submission from LaBella Associates was unanimously approved.

Safe Streets and Roads for All Grant

GTC staff continue to work with the regional project managers at TY Lin for project data collection.

Transportation Alternatives Program (TAP) Grant Applications

Planning Staff is working 2 communities (Village of Geneseo, and the Town of York) to facilitate this application.

Livingston County Mobility Management

- A Mobility Management program audit is underway. Staff is meeting with each of the departments participating in the program to help determine unmet needs and underutilized tools that may be at our disposal. The results of the audit should be available late March/ early April.

- On October 9, 2025 NYSDOT awarded Livingston County the next cycle of funding for Mobility Management (\$490,000.00), awaiting the grant contract from the State. The amendment to accept the funding is in process.
- Medical Motor Service has been the County’s mobility manager since October 1, 2025. Biweekly meetings are being held with staff and the mobility manager for feedback and alignment with existing operations.

WATER INFRASTRUCTURE

Akzo Nobel Settlement Committee: The Akzo Settlement Committee will meet after Public Services Committee on March 3, 2026. The NYSDEC has given written consent to the projects submitted on the FY 25-26 budget submitted by the County to the partners. Sub-recipient agreements are in progress with the Town of Leicester and amendment for The Town of York. The Village of Geneseo sub-recipient agreement is in the contracting process. Payments to date have been made to Town of York for project related expenses. Preparations are being made for the FY 26-27 submission to the party representatives.

Mt. Morris Campus Water Study: The Committee continued discussion at their meeting on February 3. The campus hydraulic modeling is underway by C&S Engineers related to the fire flow for the campus, as well as, an examination of the alternative to sprinkler buildings on the campus by Wendel. The existing cellular infrastructure on the tower is also under consideration for the lease terms and viability of the structure.

COUNTY HISTORIAN – HOLLY WATSON

Action Item(s) To Be Reported

1. PROCLAIMING 2026 AS THE 250TH ANNIVERSARY OF THE SIGNING OF THE DECLARATION OF INDEPENDENCE IN LIVINGSTON COUNTY

WHEREAS, April 19, 2026, is the 251st anniversary of the “shot heard ‘round the world” in Massachusetts, which marked the beginning of the American Revolution; and

WHEREAS, on July 4, 2026, our nation will commemorate the semi-quincentennial anniversary of the signing of the Declaration of Independence, which occurred on July 4, 1776; and

WHEREAS, the State of New York played a fundamental role in the Revolutionary War, and the actions of British forces, loyalists, colonial revolutionaries, indigenous people, and others forever shaped the future not only of New York State but also of the United States as a whole; and

WHEREAS, Livingston County, New York, is part of the complex tapestry that makes up New York State and the region developed in the decades after the American Revolution, becoming home to many veterans and their families after the Revolutionary War ended in 1783; and

WHEREAS, this commemoration of the 250th anniversary of the United States’ declaring independence reminds us of our responsibility to respect and defend the US Constitution and offers the opportunity to recognize our nation’s unique history by honoring all the men and women who believed in American independence, fought to establish a new nation, and have continued building that nation to the present day; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors does hereby recognize 2026 as the 250th anniversary of the signing of the Declaration of Independence in Livingston County and encourages its citizens to reflect on our nation's past, honor the contributions of all Americans in all of our communities, and nurture future generations, who will carry forward the unalienable rights of “life, liberty, and the pursuit of happiness.”

This Resolution will be on the 3/25/26 Board agenda.

Ms. Watson reviewed the proclamation for approval.

Motion: Mr. Pangrazio moved and Mr. White seconded to approve the foregoing resolution... Carried.

Informational Item(s) Written Only

County Historian Holly Watson – February

- Outreach and Advocacy

- Presentations:
 - “Craig Colony: Letchworth’s Influence” for OFA, Mt. Morris site (2/4).
 - “Doing Family History Research” for LCHS, Geneseo (2/8).
 - “Legacy of the Genesee Valley Canal” for OFA, Dansville site (2/10).
 - “Railroad Remnants” for OFA, Avon site (2/13).
 - “Conesus Lake Ice Harvest” for OFA, Livonia site (2/19).
 - “Tiny to Giant: Performers and Spectacle” for Geneseo Library (2/23).
 - “Livingston County: 205 In Review” for Lima Library/Historical Society (2/24).
- Social media:
 - June Simms of Geneseo
 - Several Throwback Thursday posts facilitated by Travis Clark
- **Trainings and Meetings**
 - Monthly dept. head Zoom meetings and quarterly meeting.
 - Information Governance Board meeting as secretary (2/24).
- **Preservation, Access, and Other Projects**
 - Reviewed Pultney Estate records at the Steuben County Historian’s Office.
 - Continued planning for Murray Hill book, anticipated publication in April 2026.
 - *Preservica Project*:
 - Participated in focus group meetings regarding AI features (2/17 and 2/24).
 - *2025 Newspaper Accessibility Project*:
 - Submitted over 291,000 pages of newspapers from 1820s-2010s to be uploaded to the free website NYS Historic Newspapers. Anticipated launch in March 2026.
 - *250th Anniversary of US Commemoration*:
 - Finalized grant contract process to accept \$15,000 from NYS Education Department for commemorative events in 2026.
 - Shared regrant application with historians and historical societies.
 - Met with Lima DAR representatives relative to 250th events (2/4).
 - Created county-level proclamation to recognize 2026 as 250th anniversary.
 - Catalogued physical and digital accessions, and managed digital files and metadata.
 - Selected research topics: Ice harvesting in Lakeville; the annexation of Ossian to Livingston County in 1857; West Sparta town hall construction history.

Deputy Historian Madeline Friedler – February

- Created social media posts:
 - “Common Sense” and the Revolutionary War
 - Historic recipe and spotlight on cookbooks in archives
 - Remembering “Mamma Rachel”
 - Almira Crawford of Geneseo
- Completed indexing Conesus town records 1820-1917 and uploaded over 9,900 names to Records Index.
- Organized, assessed, and rehoused physical Board of Supervisors’ Proceedings books.
- Re-assessed and weeded duplicates from postcard collection, uploaded to Preservica.
- Digitized all 1926 school district maps and uploaded to Preservica.
- Organized, processed, and digitized physical and digital collections and new donations.
- Managed research room, assisted with research, supported weekly volunteer projects.

Officewide Projects – February

- Weekly volunteer Jane Oakes: transcribed Groveland farm diaries (2.5 hours per week).
- Weekly volunteer Ron Browne: indexing obituaries from Genesee Valley PennySaver and verifying Revolutionary War veterans from Livingston County (5 hours per week).
- Spring semester intern Hunter Milani: indexing 1830s Mt. Morris newspapers, digitizing naturalizations, processing collection of WWII letters, other projects (8 hours per week).
- Historian and deputy historian assisted patrons in research room and on phone/email.

HIGHWAY – JASON WOLFANGER

Action Item(s) To Be Reported

1. AWARDING BIDS AND AUTHORIZING PURCHASE FOR THE LIVINGSTON COUNTY HIGHWAY DEPARTMENT: VARIOUS CONSTRUCTION MATERIALS & SERVICES THROUGH APRIL 1, 2027

WHEREAS, after proper legal advertisement seeking bids for Various Construction Materials & Services from April 2, 2026 through April 1, 2027, bids were received and opened on January 18, 2026; now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contracts, which are hereby accepted as the lowest responsible bids, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Various Contractors & Suppliers	4/2/26-4/1/27	As Required
For: Annual Bids for Various Construction Materials and Services		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
County Highway Budget Appropriations	100%	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

Motion: Mr. White moved and Mrs. Babbitt Henry seconded to approve the foregoing resolution Carried.

2. AWARDING BIDS AND AUTHORIZING PURCHASE FOR THE LIVINGSTON COUNTY HIGHWAY DEPARTMENT: RENTAL OF VARIOUS PIECES OF CONSTRUCTION EQUIPMENT THROUGH APRIL 1, 2027

WHEREAS, after proper legal advertisement seeking bids for Rental of Various Pieces of Construction Equipment from April 2, 2026 through April 1, 2027, bids were received and opened on January 18, 2026; now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contracts, which are hereby accepted as the lowest responsible bids, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Various Contractors	4/2/26-4/1/27	As Required
For: Annual Bids for Rental of Various Pieces of Construction Equipment		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
County Highway Budget Appropriations	100%	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

Motion: Mr. Schuster moved and Mr. White seconded to approve the foregoing resolution.....Carried.

3. AWARDING BIDS AND AUTHORIZING PURCHASE FOR THE LIVINGSTON COUNTY HIGHWAY DEPARTMENT: VARIOUS AGGREGATE MATERIALS THROUGH MARCH 31, 2027

WHEREAS, after proper legal advertisement seeking bids for Various Aggregate Materials from April 1, 2026 through March 31, 2027, bids were received and opened on January 18, 2026; now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contracts, which are hereby accepted as the lowest responsible bids, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Various Contractors	4/1/26-3/31/27	As Required
For: Annual Bids for Various Aggregate Materials		

Funding Source	Local Share	Budgeted?
County Highway Budget Appropriations	100%	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

Motion: Mr. Pangrazio moved and Mrs. Babbitt Henry seconded to approve the foregoing resolution Carried.

4. APPROVING HOURLY RATE TO BE PAID FOR TOWN 10-WHEEL DUMP TRUCKS WHILE ENGAGED IN LIVINGSTON COUNTY HIGHWAY MAINTENANCE & CONSTRUCTION WORK THROUGH THE END OF 2027

WHEREAS, the hourly reimbursement rate for the 2025-2026 season for Town 10-Wheel Dump Trucks (including operator) was increased to \$115.00 (regular time) and \$128.00 (overtime); and

WHEREAS, the lowest bid on the 2026 Annual Equipment Rental bid prices for contractor 10-wheel dump trucks was \$165.00; now, therefore be it

RESOLVED, that the hourly rate remains \$115.00 (regular time) and \$128.00 (overtime) for the 2026-2027 season for reimbursement to Towns for use of all 10-Wheel Dump Trucks (including operator) while engaged in local County Highway maintenance and construction work; and be it further

RESOLVED, that said hourly rate shall not apply to long-range hauling of materials to project sites from gravel, stone or asphalt sources, in which case a “per-ton” or “per-cubic-yard” price will be negotiated with the Town based upon current Annual County Bid prices; and be it further

RESOLVED, that said hourly rates of \$115.00 (regular time) and \$128.00 (overtime) shall remain in effect through March 31, 2027.

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Various Livingston County Towns	4/1/26-3/31/27	As Required

Funding Source	Local Share	Budgeted?
County Highway Budget Appropriations	100%	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

Procurement Method <input type="checkbox"/> Cooperative-Contract#	<input type="checkbox"/> Piggyback-Contract#
<input type="checkbox"/> Quotes <input type="checkbox"/> Exempt Prof. Services:	<input checked="" type="checkbox"/> Other: Inter-Municipal Agreement

The low bid came in at the same hourly rate.

Motion: Mr. White moved and Mr. Pangrazio seconded to approve the foregoing resolution... Carried.

5. AUTHORIZING THE PURCHASE OF ONE (1) 2026 VOLVO ECR145F HYDRAULIC EXCAVATOR FOR THE LIVINGSTON COUNTY HIGHWAY DEPARTMENT: ALTA CONSTRUCTION EQUIPMENT NY LLC

RESOLVED, that the Livingston County Highway Department is hereby authorized to purchase from Alta Construction Equipment NY LLC of 4554 W. Saile Drive, Batavia, NY 14020, one (1) 2026 Volvo Ecr145F Hydraulic Excavator with an 84 month 3000 HR Extended Warranty for a total cost not to exceed \$213,196.00.

Funding Source	Local Share	Budgeted?
2026 Liv. Co. Highway Machinery Fund Appropriations	100%	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

Procurement Method <input checked="" type="checkbox"/> Cooperative Contract #NYS OGS PC70890 <input type="checkbox"/> Exempt Prof. Services <input type="checkbox"/> Piggyback	
<input type="checkbox"/> Quotes-Contract#:	

Mr. Wolfanger reviewed the equipment to be replaced.

Motion: Mr. Schuster moved and Mrs. Babbitt Henry seconded to approve the foregoing resolution Carried.

6. AUTHORIZING A PROFESSIONAL SERVICES CONTRACT FOR THE ENGINEERING, DESIGN, RIGHT-OF-WAY AND CONSTRUCTION SUPPORT PHASES OF A FEDERAL/STATE-AID ROAD REHABILITATION PROJECT, NYSDOT PIN 4LV008, COUNTY ROAD 84 (RIVER ROAD)

FROM NY-5 TO THE MONROE COUNTY LINE, TOWN OF CALEDONIA: COLLIERS ENGINEERING AND DESIGN

WHEREAS, eleven (11) consulting firms from the NYSDOT "LDSA List" submitted engineering/design proposals for the above-noted road rehabilitation project, and a 3-person Selection Committee reviewed and rated each submittal, and subsequent weighted scores were computed; and

WHEREAS, the highest-ranking firm resulting from this process was Colliers Engineering and Design and the Selection Committee agreed that negotiations for scope-of-work and fees should commence with Colliers Engineering and Design; and

WHEREAS, Colliers Engineering and Design has submitted a cost-plus-fixed-fee proposal not to exceed the total amount of Eight Hundred Forty-Nine Thousand Two Hundred Dollars (\$849,200.00) for the engineering, design, right-of-way, and construction support services, and said fee and scope-of-services have been reviewed and approved by NYSDOT; and

WHEREAS, a supplemental agreement for construction inspection services with Colliers Engineering and Design will be negotiated at the time of construction bid award; now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following professional services contract, which is determined to be the most qualified to provide said services, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Colliers Engineering and Design 280 East Broad Street Rochester, NY 14604	03/11/26-12/31/29	Not to exceed \$849,200.00

For: Contract for engineering, design, ROW, and construction support for the above-noted Federal/State-Aid Road Rehabilitation Project, River Road (CR-84), PIN 4LV008 from NY-5 to the Monroe County Line. Cost has been approved by NYSDOT. Not to exceed the amount stated above.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Federal Highway, NYSDOT Marchiselli, Liv. Co. Hwy	20%	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

Mr. Wolfanger reviewed the contract for approval.

Motion: Mrs. Babbitt Henry moved and Mr. White seconded to approve the foregoing resolution Carried.

ECONOMIC DEVELOPMENT – BILL BACON
Pre-approved Informational Item(s) To Be Reported

- 2025 Annual Report – Economic Development
- 2026 Annual Visitor’s Guide – Livingston County Tourism
- Travel Alliance Partnership Podcast: How Tourism Fuels Economic Growth in Rural Livingston County. Listen here: <https://travelalliancepartnership.com/podcasts/maureen-wheeler-and-ashley-comeau/>

Mr. Bacon gave a brief overview of the 2025 annual report and the 2026 annual visitor’s guide. Mr. Bacon highlighted various data points from 2025.

Informational Item(s) Written Only

BUSINESS ATTRACTION & RECRUITMENT

- Four (4) responses have been submitted for site selection requests to GRE. Two (2) additional responses were provided as a result of real estate broker inquiries.
- Final submission was made on a confidential project which was competitive with another State. Our partners from GRE, National Grid, NYSEG / RGE, NYPA, Empire State Development and the railroad were very helpful and responsive in getting the necessary information to us for the package we provided to the prospective company.

- Armstrong Grain and Ingredients, Inc. have been finalizing details needed before breaking ground this spring at Gateway Agribusiness Park in Livonia. Building permits are being issued and site contracting has been awarded by the company to LG Evans in Avon.

BUSINESS RETENTION & EXPANSION

- Currently creating framework for the 2026 business retention and expansion program
- Initial focus will be retention efforts of businesses with retirement aged owners
- 2026 goal is 50 unique business visits

SMALL BUSINESS & ENTREPRENEURSHIP

- CO.STARTERS Core: This ten-week entrepreneurship training course will run from March 16 – May 18. Ten participants have registered.
- Save the date! You're invited to the next Downtown Roundtable on March 24 at 5:30pm at Ember in Livonia. The topic will be "Community Events: Why You Need Them and How to Promote Them." If you or anyone from your town board, planning board, etc. would like to attend, RSVP to Louise Wadsworth by email at louisewadsworth@livingstoncountyny.gov
- Dream-O-Vate Microenterprise Grants: \$300,000 total for 9 projects
 - 9/9 projects have completed the required entrepreneurship training;
 - 8/9 projects have drawn down funding – 93%;
 - 7/9 projects have met their job creation requirements; jobs created to date: 8;
 - expected completion June 2026
- Small Business → Big Boost: \$300,000 for 11 projects
 - 11/11 projects have completed the required entrepreneurship training;
 - 3/11 projects have drawn down funding – 10%;
 - 0/11 projects have met their job creation requirements; jobs created to date: 0;
 - expected completion December 2026

TOURISM AND QUALITY OF LIFE PROMOTION

- Placemaking & Economic Development Integration: Collaborating with Livingston County Economic Development to plan and execute a comprehensive Placemaking campaign. This initiative focuses on enhancing the "sense of place" across our county to attract both visitors and long-term residents.
- 'Revolutionary Pours' Promotion: Developing a themed promotion for the Libation Loop in honor of the America 250 celebration. This campaign will leverage our local craft beverage industry to commemorate the 250th anniversary of the United States through a historical lens.
- LivCo Summer Fest Revamp: Spearheading the reimagined LivCo Summer Fest at Al Lorenz Park on August 22nd. This event evolves the traditional Family Fest into a flagship summer celebration designed to drive regional tourism and community engagement.
- Place-Based Merchandise Strategy: Implementing a new merchandise line - including postcards, t-shirts, and posters - specifically designed to market LivCo as a premier destination. This strategy aims to build brand loyalty and provide tangible "LivCo" experiences for tourists and locals alike.
- Letters were mailed to all currently registered short-term rental owners requesting them to provide additional information needed for the online registry.

GENERAL/OFFICE

- Presented to Leadership Livingston Class for Economic Development Month
- Hired new Economic Development Specialist: Judy Mendoza starting February 23rd
- Hired new Economic Development Assistant: Alexis Hinds starting March 2nd
- Financial audits for IDA, LCDC, CRC are in-process and expected for presentation at the March 6th Board meeting(s).
- A placemaking campaign, "I love this place" is well underway with our consultant, 4th Idea.

OTHER – MICHELE REES

Action Item(s) To Be Reported

1. RESOLUTION AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO FORWARD APPOINTMENT RECOMMENDATIONS FOR THE LIVINGSTON COUNTY BOARD COMMISSIONER FOR THE ROCHESTER GENESEE REGIONAL TRANSPORTATION AUTHORITY FOR ACCEPTANCE BY THE NEW YORK STATE GOVERNOR

WHEREAS, Pursuant to Section 1299-dd(1)(a) of the Public Authorities Law, the New York State Governor is authorized to fill the position of Commissioner from a list of not less than two (2) persons submitted by Livingston County; and

WHEREAS, the current Livingston County Commissioner, Susanne Carlock, wishes to be reappointed; now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to forward the following list of individuals to Governor Kathy Hochul for consideration:

Susanne Carlock	Christie Mahany
3 Murray Hill Drive	6 Court Street
Mt. Morris, NY 14510	Geneseo, NY 14454

And be it further

RESOLVED, that the Clerk of the Livingston County Board of Supervisors is hereby authorized and directed to send a certified copy of this Resolution to Governor Kathy Hochul and the Rochester Genesee Regional Transportation Authority, Chief Executive Office Miguel Velazquez, 1372 East Main Street, Rochester, New York 14609; and be it further

RESOLVED, that this position shall be filled upon notification of this appointment by the Governor’s Office.

Michele Rees explained that a resolution is required for RGRTA appointment recommendations to be forwarded to the Governor and Senate.

Motion: Mr. Schuster moved and Mr. White seconded to approve the foregoing resolution..... Carried.

Ms. Hillier reported that the preferred HR candidate has chosen to remain with her current employer. There is an Arc event this Thursday at 11:30 for anyone wanting to attend.

ADJOURNMENT

Mr. Pangrazio moved and Mr. Schuster seconded to adjourn the meeting at 11:43

DISTRICT ATTORNEY – ASHLEY WILLIAMS

Informational Item(s) Written Only

District Attorney’s Office Third Quarter 2025 Update:

Meetings Attended:

- GLOW (Genesee Livingston Orleans Wyoming)
- Law Enforcement Council
- Livingston County Drug Task Force
- Livingston County Treatment Court
- Domestic Violence Consortium
- Board of Supervisors

Court Appearances:

- 189 CAP Court Arraignments
- 37 Livingston County Court Calendars
 - 293 Felony Cases
- 107 Justice Court Appearances (Includes regular calendar, hearings and trials)
 - 881 Misdemeanors

- 323 Felonies
- 95 Violations
- 2,483 Vehicle and Traffic Tickets
- Grand Jury
 - Summer Term 7/09/2025 – 9/17/2025
 - 30 Cases Indicted

ADVENT Program (Traffic Diversion Program) was implemented June 1, 2025.

- 419 Applicants

Interviews were conducted for the Victim/Witness Coordinator position
 OVS/DCJS Grant awarded
 Staff attended NYPTI Conference

District Attorney’s Office Fourth Quarter 2025 Update:

Meetings Attended:

- GLOW (Genesee Livingston Orleans Wyoming)
- Law Enforcement Council
- Livingston County Drug Task Force
- Livingston County Treatment Court
- Domestic Violence Consortium
- Board of Supervisors

Court Appearances:

- 137 CAP Court Arraignments
- 34 Livingston County Court Calendars
 - 231 Felony Cases
- 95 Justice Court Appearances (Includes regular calendar, hearings and trials)
 - 845 Misdemeanors
 - 253 Felonies
 - 91 Violations
 - 2,276 Vehicle and Traffic Tickets
- Grand Jury
 - Winter Term 10/01/2025 – 12/17/2025
 - 32 Cases Indicted

ADVENT Program (Traffic Diversion Program)

- 437 Applicants

Assistant District Attorney Steven Farnholz hired
 Victim/Witness Coordinator Justice Gaiter hired
 Dispatcher training conducted at LCSO
Victim Witness Coordinator, Justice “JJ” Gaiter
 Visited Caledonia, Avon and Geneseo PD’s
 Attended student orientation at SUNY Geneseo
 Title IX introductions and tabling

- Provided approx. 184 services to 41 victims and witnesses

EMERGENCY MEDICAL SERVICES – KAREN DEWAR

Informational Item(s) Written Only

2026 CAD Countywide dispatches per agency

CHS	97
Dansville	239

Geneseo	266
Honeoye Falls	8
Lima	84
Livingston County	915
Livonia	198
Mt. Morris	176
Nunda	95

Highlights - Meetings / Activities / Responses

1. Medical Director Meetings
2. Department Response Team Meeting - DOH
3. EMS Captain Meeting
4. MLREMS Executive Meeting
5. MLREMS System Operations Meeting
6. MLREMS Meeting
7. Regional Emergency Medical Advisory Committee Meeting
8. Certified First Responder Course started in Springwater

PROBATION – LYNNE MIGNEMI

Informational Item(s) Written Only

1. PROBATION DEPARTMENT WORKLOAD

282 adult offenders supervised in county
 (31 treatment court cases being supervised in drug court)
 18 offenders in other NYS counties
 7 offenders in other states
 4 juveniles supervised
 4 new juvenile referral
 33 investigations ordered
 5 active EM cases (0 juvenile; 5 adults; 2 of which are female), 3-Global Positioning
 0 adult placed on probation for willful violation of support
 9 New Leandra’s Law cases (6 CDs)
 0 New Criminal Adolescent Offender Youth Part cases
 4 New Pre-Trial Services

2. MONIES COLLECTED

\$15,246.43 – Restitution
 \$580.00 – Fines
 \$2,046.00 – DWI Supervision Fees
 \$180.00 – EM Fees
 \$764.64 – Restitution Surcharge

3. OUTSTANDING FEES

\$104,504.80 – DWI Supervision Fees as of 01/30/26
 \$162,142.95 – EM Fees as of 01/30/26

4. MEETINGS ATTENDED

01/05/2026 Organizational Board of Supervisors
 01/06/2026 Human Services Department Head
 01/06/2026 Public Services
 01/12/2026 Staff
 01/13/2026 COPA Meeting-Monroe County
 01/14/2026 DOH Re-Accreditation Luncheon
 01/14/2026 Board of Supervisors

01/15/2026 BEC-Safety Training
 01/16/2026 Transportation Committee
 01/20/2026 Law Enforcement Council
 01/23/2026 Treatment Court Stakeholders
 01/27/2026 Suicide Prevention Task Force
 01/28/2026 Board of Supervisor/County Administrator Tour
 01/28/2026 Board of Supervisor
 01/30/2026 Quarterly Department Head

5. ADMINISTRATIVE REVIEWS

Four (4) administrative reviews

6. TRAINING

Name	Date	Training	Hours	Misc.
Kerrin Chapman	None			
Jen Gillen	01/02/26	Harassment Prevention	1.0	
	01/02/26	Workplace Violence	0.5	
Michelle Jordan	01/05-09/26	NACo Leadership	6.0	
	01/12-16/26	NACo Leadership	5.0	
	01/14/26	Harassment Prevention	1.0	
	01/14/26	Workplace Violence	0.5	
	01/19-23/26	NACo Leadership	4.0	
	01/21/26	Catalis	1.0	
	01/22/26	Corporate Compliance	0.25	
	01/26-30/26	NACo Leadership	4.5	
Chris Kendall	01/28/26	Harassment Prevention	1.0	
	01/28/26	Workplace Violence	0.5	
	01/28/26	Corporate Compliance	0.25	
Liz Laney	01/05-09/26	NACo Leadership	6.25	
	01/12-16/26	NACo Leadership	6.0	
	01/15/26	Portal Certification	1.5	
	01/19-23/26	NACo Leadership	3.75	
	01/21/26	Catalis	1.0	
	01/29/26	Harassment Prevention	1.0	
	01/29/26	Workplace Violence	0.5	
	01/29/26	Corporate Compliance	0.25	
	01/26-30/26	NACo Leadership	5.25	
Holly Laurie	01/29/26	Sextortion 101	1.5	
Matt Levinger	01/27/26	Harassment Prevention	1.0	
	01/27/26	Workplace Violence	0.5	
	01/27/26	Corporate Compliance	0.25	
Lynne Mignemi	None			
Mark Stowell	01/22/26	Harassment Prevention	1.0	
	01/22/26	Workplace Violence	0.5	
	01/22/26	Corporate Compliance	0.25	
Mary Van Horn	01/30/26	Corporate Compliance	0.25	
	01/30/26	Workplace Violence	0.5	
Deb Williams	01/14/26	Workplace Violence	0.5	
	01/15/26	Harassment Prevention	1.0	
	01/23/26	Portal Certification	2.0	

Josh Wren 01/23/26 Corporate Compliance 0.25
None

Respectfully submitted,
Michele R. Rees, CLBC, IIMC-CMC
Clerk of the Board